

29er UK Class Association
Committee Meeting Minutes

Meeting held on 20th November 2023 at 7:30 p.m.

Apologies were received from Victor Brellisford, Anne Sydenham, Hannah Bristow, James Hopkinson, Katie Peters

In attendance:

Officers of the Association:

Phil Lightbody, Mark Crossley, Lee Sydenham, Roger Morris, Ben Vines, Genie Webb, Melissa Heppell, Will Gatehouse.

Other attendees:

Clive Grummett, Chris Turner, Hannah Bristow, Alice Masterman, Ali Wood, Gavin Homer, Puneet Jaiswal, Sam White

Approval of Minutes

1. The Minutes of the meeting of 12th July and 18th October were approved. The following actions were carried over
 - Head and shoulders shots to Clive for new Committee members for the website **Action: Will, Anne, Gavin**
 - It was agreed that the Welsh rep email address should be retained
 - Clive will prepare a User Guide for Sailwave
 - Melissa confirmed the squad hoodie was in hand
 - Hannah will lead a push to find sailor reps regionally on email and SM
 - Melissa will put something out on SM to find clubs who would like to host open training.

New Committee Members

1. Treasurer:

Puneet Jaiswal was welcomed to the committee. He will take over from Mark as treasurer. Proposed by Mark and Seconded by Lee, Puneet was co-opted onto the committee.

2. General Secretary:

Sam White was welcomed to the committee. She will take over from Genie as General Secretary. Proposed by Roger and Seconded by Genie, Sam was co-opted onto the committee.

Treasurer's Report

1. Cash:
 - The cash position remains healthy
 - RYA grant has been received
 - All Nationals invoices have now been paid.
2. Training:
 - Running at a slight surplus before central costs. GP support runs at a loss but all agreed is very beneficial to the class.
 - Central coach costs are now being added to the training costs.
3. Membership:
 - There are now 170 members. This is significantly higher than this time last year. This positive effect on income is enhanced by the increased renewal fee.
4. Racing:
 - Pwllheli was relatively expensive at £80 per boat, although some reduction on this is expected.
5. Class Rib
 - Nick has put a lot of effort into maintenance work on the class RIB and the committee would like to express their thanks on behalf of the class.
6. Document Retention policy
 - We need to understand the legal requirements and then create a document retention policy for the class. There is quite a large volume of paper documents, particularly financial that need either storing, scanning or binning. Action: Phil to seek guidance from the RYA on any legal requirements.

Sailing Secretary

1. The 2024/5 season planning is well underway. Dates are being confirmed.

GP1: WPNSA

GP2: Northern venue e.g Sunderland, South Shields, Teignmouth. Ali Wood is helping with location.

Ovingtons: Provisionally WPNSA

GP3: Rutland

Winters: Draycot or Grafham

GP4: Welsh venue or if nowhere suitable, inland or South coast.

GP5: South West venue, ideally Torbay

GP6: South Coast venue

2. 2025 Nationals options being reviewed including Largs, Dalghety Bay, Mounts Bay in late August.

3. The 2024 Nationals have been confirmed and publicised.

Class Coach Update

1. Training programme is all in place for the season and has been oversubscribed with 44 boats applying for CNS/CDS
2. There may be some open training offered at e.g. Datchet over the Christmas break
3. Possibility of some transition training in February half term
4. Some coaches had enquired as to payment policy in the event of cancellation due to weather. The committee confirmed that whilst training would be cancelled as a last resort, the class policy is to provide a full refund to sailors and the class could not therefore pay coaches in this circumstance. Any non-refundable costs that the coaches incur as a result of committing to a weekend will be covered by the class, within the expense claims process.

Committee positions

1. The Vice chair, Measurer, Transition Officer and Events manager positions remain vacant.
2. Kendall Massey has kindly volunteered to organise the shoreside events for the 2024 Nationals
3. Chris Turner kindly offered to mentor anyone volunteering to be measurer.

The next meeting date will be announced by email and whatsapp shortly.

There being no other business the Chair closed the meeting thanking all for their attendance.