

Committee Meeting Minutes

Dated 14th October 2021

Meeting held By Zoom starting at 7.30 PM

Apologies were received from Claire and Simon Mueller as they were unable to attend the entire meeting.

Welcome and Apologies

1. The Chairman welcomed all 20 attendees to the meeting and the Chair noted the apologies.

Minutes of the Previous Meeting and Matters Arising

2. The Chairman gave a synopsis of the Minutes of the September meeting and explained to the new sailor representatives the purpose of the Committee and general structure of the meetings. He emphasised that the class exists to support their sailing and racing that they have as much as a voice as the rest of the Committee and that the sailor representatives speak with the voice of the rest of the fleet.
3. The Minutes of the previous meeting were reviewed and all matters arising were dealt with. It was noted that Typhoon has since been confirmed as the Class Sponsor for the class Nationals regatta due to be held in summer 2022.
4. The Minutes of the September meeting were approved by the Committee with Matt Stein and Richard Baker proposing and seconding respectively.
5. The Chairman reported that the handover between Lisa and Hannah for the Membership Secretary role is ongoing and will be complete by 18th October 2021.

Treasurers Report

6. Simon Mueller, Class Treasurer, set out the position for the class as per his written report shown at the end of this set of Minutes.
The Chairman reported that the amended bank mandate to assign the new chairman as a bank account signatory had been submitted to HSBC.
7. The independent checking of the bank account statements has begun with the Class Secretary checking all bank account statements at the end of September 2021.

Sailing Secretary Report

8. Richard Baker updated the Committee as follows.
 - There was a discussion regarding the potential for an event on 2nd and 3rd of April at Pwllheli as a precursor/practise ahead of the RYA Youth National [9th – 15th April at Pwllheli]. This will now proceed as an additional Grand Prix event. Once fully booked, it will be submitted to the website for members to book.
9. The International 29er Class association has proposed that the UK class be the hosts for the 2023 Worlds 29er regatta. The Committee, whilst enthusiastic to have the Worlds in the UK, agreed in principle that this offer be more fully investigated by the Sailing Secretary and the Managing Director of Ovington Boats. The main concern is with regards to how the commercial risks are to be managed in relation to this event to as to financially protect the

class from unforeseen costs. In addition, the Committee would like to better understand how a modest profit were to be made to offset other class costs.

Transition

10. Richard Wilkinson reported that the final transition session for 2021 is due to take place at Island barn on 29th and 30th of October where 2 boats would be available.
11. Richard has established that privately owned boats borrowed for such transition training could be insured for £30 per day. The Committee agreed that such costs should be covered by the class.
12. The insurers have also indicated that it would be preferable for any sailors trying out a 29er would be best served by becoming at least temporary members. This may require a change to the Class constitution to facilitate such temporary membership. The Class Secretary would investigate this issue to see what is possible under the current constitution and what, if any, changes may be required.

Class Coach & Training

13. The Class Coach, Alice Masterman made her report by email which is attached at the end of these minutes.
14. Matt highlighted the open training that is now booked ahead on GPs 3 & 4 as well as ahead of the GP due to take place in Grafham Water in January.
15. The subcommittee formed to review the rates of pay for the coaches agreed to submit a short report to the next meeting on their conclusions.

Sailor Representatives

16. The sailor representative each talked on topics of interest to them and the rest of the fleet:
 - They raised the issue of power boats coming through race courses especially in lighter wind conditions. The Safety Officer reported that it isn't always possible to prevent or deter powerboats that are not associated with our events doing so but every effort is made to do so.
 - The Hartlepool event was discussed and the sailors noted that it was a shame that conditions prevented more sailing. They were concerned with the facilities at Hartlepool to launch and with the tide conditions on that particular weekend. Whilst it was a long distance for many, the sailors wish to continue to have new event locations included within the calendar.
 - Carsington Water was proposed as a potential location for the future and the Sailing Secretary agreed to investigate further in the future.

The Chairman thanked the Sailor reps for their input and encouraged them to continue to bring issues and suggestions to the meeting in the future.

AOB

17. The Chairman reported that he was concerned about the number of COVID cases locally within the Lymington area ahead of GP3. The committee agreed to encourage all sailors to undertake a lateral flow test immediately prior to the event where appropriate.
18. The Class Webmaster reported that it was good practise for email accounts for Class committee members to be 2 factor authenticated. The committee accepted his

recommendation and asked this to be implemented on all class email accounts from the end of October 2021.

The Date of the Next Meeting was agreed as 23rd November at 7.30pm.

There being no further business the Chairman closed the meeting at 9.30 PM

Treasurers email report dated 11-10-21

PayPal Account:

The account was unblocked on 9 September and is working as normal. It appeared to be a system error on the PayPal side which meant that the information I was submitting was not being received correctly and was instead just generating further requests for the same information. The customer service person I spoke to in September realised the problem, and was able to talk me through a way to upload the information in a different way and then he manually transferred it from his side. Anyway – it should be fine now and I don't anticipate any further issues from the US compliance side.

Cash Balances

At the end of September there was £70.6k across the 3 accounts (£77.4k at the end of August).

£63.1k in the HSBC accounts and £7.5k in PayPal.

£25k transferred from PayPal to HSBC during the month.

Overall reduction in cash was due to paying the Largs invoice for the Nationals of £15k.

Bank Mandate:

Revised mandate, deleting Chris and adding Phil was sent to HSBC during September. Awaiting confirmation from HSBC that this has been completed.

Bank Account Review:

Phil and Rik have received the July, August and September information and I will continue to send monthly.

Nationals

Currently showing a surplus of £1,632 on the Nationals. No further costs expected.

Accounts for the year to 31 August 2021:

I am aiming to finalise the accounts during November. Still expecting a surplus for the year.

No other issues to report.